



Church Drive Primary School  
"Together we Belong, Believe and Achieve"

Port Sunlight, Wirral, Merseyside CH62 5EF

Headteacher: Mrs J Jones Website: [www.churchdriveprimary.co.uk](http://www.churchdriveprimary.co.uk)  
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Tuesday, 26<sup>th</sup> September 2023

Dear Parents and Carers,

**For the attention of Parents/Carers in:**

**FS1, Year 1/2 Miss Tyson and Year 2 Miss Bailey Classes**

I am writing to inform you that due to unforeseen circumstances that have arisen since the start of this academic year, we are required to make staffing changes from **Monday, 2<sup>nd</sup> October**. The children will be supported in school this week with the transition process.

The following changes will be made:

**FS1** – Miss Tyson will be teaching (Monday - Thursday) and Mrs Traves (Friday), supported by Mrs Bellis, full-time TA, another TA full-time to be confirmed and a part-time TA in the morning.

**Year 1/2** - Miss Tyson's current class will be taught full-time by Miss Cross and supported by Miss Godfrey, a full-time TA.

**Year 2** – Mrs Humphreys will be joining Miss Bailey as a Teaching Assistant and supporting readers across Key Stage 1.

We apologise for any inconvenience caused and to reassure you, all information about the children will be shared by staff as part of the handover.

Kind regards

Mrs J Jones

Headteacher



*Happy and Safe  
Respecting  
Ready to Achieve*

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website: [www.churchdriveprimary.co.uk](http://www.churchdriveprimary.co.uk)

**Child Protection Contact at School: Joanna Jones Telephone: 0151 645 5527**  
**Data Protection Officer at School: Craig Stilwell (Judicium)**