



Church Drive Primary School
"Together we Belong, Believe and Achieve"

Port Sunlight, Wirral, Merseyside CH62 5EF

Headteacher: Mrs J Jones Website: www.churchdriveprimary.co.uk
Telephone: 0151 645 5527 schooloffice@churchdrive.wirral.sch.uk



Thursday, 8th February 2024

Dear Parents and Carers,

FOR THE ATTENTION OF PARENTS WHO HAVE PUPILS IN 3/4 C, 3/4R, 4T AND 5/6T

I am writing to notify you that from Monday 12th February there will be changes made to the allocation of rooms where children will be taught. This decision has been made to support the wellbeing of the pupils and staff.

At present, despite our best efforts, we are still awaiting the building work to be actioned and undertaken.

From Monday 12th February Miss Rudd's class (3/4R) and Miss Callis's class (3/4C) will be taught in the gym hall and they will access and exit school from the main gate each day. Mrs Taylor (4T) and Mr Thomason's class (5/6T) will be taught in the two lower classrooms on the ground floor. They will access and exit school via the ramp on the KS2 playground.

Any child arriving late or being collected early will need to report to the main School Office as normal. This will also be the case if you are reporting a pupil absent and if you have anything to drop off at the school.

Thank you once again for your support, it is greatly appreciated and we hope by making this decision it allows for stability and support to the pupils and staff.

Kind regards,

Mrs J Jones

Headteacher



*Happy and Safe
Respecting
Ready to Achieve*

e-mail: schooloffice@churchdrive.wirral.sch.uk

website: www.churchdriveprimary.co.uk

Child Protection Contact at School: Joanna Jones Telephone: 0151 645 5527
Data Protection Officer at School: Craig Stilwell (Judicium)