



Church Drive Primary School
"Together we Belong, Believe and Achieve"

Port Sunlight, Wirral, Merseyside CH62 5EF

Headteacher: Mrs J Jones Website: www.churchdriveprimary.co.uk
Telephone: 0151 645 5527 schooloffice@churchdrive.wirral.sch.uk



Monday, 30th October 2023

Dear Parents and Carers,

For the attention of Parents/Carers in Foundation Stage 1

I am writing to inform you that Miss Tyson will be absent from school for the near future. Mrs Forsythe will cover her class on a Monday, Tuesday and Wednesday and Mrs Traves will continue to teach the pupils on a Thursday and Friday. We are also delighted to have Mrs Williams, our Before and After School Club Manager supporting in FS1, as an interim measure alongside Mrs Bellis.

It will unfortunately mean that Parent's Evening for Miss Tyson's Class will have to be re-scheduled until she returns. If in the interim period, should you wish to meet to discuss your child's progress please contact the School Office and an appointment can be arranged with Mrs Traves or Mrs Wood, if it is regarding Special Educational and Disability Needs.

We apologise for any inconvenience caused and to reassure you all information will be shared with staff.

Kind regards,

Mrs J Jones

Headteacher



*Happy and Safe
Respecting
Ready to Achieve*

e-mail: schooloffice@churchdrive.wirral.sch.uk

website: www.churchdriveprimary.co.uk

Child Protection Contact at School: Joanna Jones Telephone: 0151 645 5527
Data Protection Officer at School: Craig Stilwell (Judicium)