



CHURCH DRIVE PRIMARY SCHOOL

School Uniform Policy

2023

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Signed: Chair of Governors

Date: 10.07.23

Signed: Headteacher

Date: 10.07.23

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Statement of intent

Church Drive Primary School believes that a consistent school uniform policy is vital to promote the ethos of the school and provide a sense of belonging and identity for all pupils, regardless of their protected characteristics or socio-economic circumstances.

For the purposes of this policy, “**uniform**” includes the following elements of pupils’ appearance:

- Clothing, including the school uniform itself, variations of the school uniform such as PE kits, and other clothing worn at school, e.g. non-uniform.
- Hairstyles and headwear.
- Jewellery and other accessories.
- Cosmetics such as makeup and nail polish.

This policy lays out the measures the school has taken to ensure a consistent, fair and inclusive uniform policy, and to implement a uniform that reflects the needs of all pupils, is affordable, and provides the best value for money for both the school and pupils’ families.

We believe that pupils learn most effectively and achieve their best outcomes when they are comfortable, able to be themselves, and dressed in a way that sets an appropriate tone for education.

1. Legal framework

This policy has due regard to all relevant legislation and guidance including, but not limited to, the following:

- Human Rights Act 1998
- Education and Inspections Act 2006
- Equality Act 2010
- Education Act 2011
- The UK General Data Protection Regulation (UK GDPR)
- Data Protection Act 2018
- Education (Guidance about Costs of School Uniforms) Act 2021
- DfE (2021) 'Cost of school uniforms'
- DfE (2021) 'School Admissions Code'
- DfE (2021) 'School uniforms'
- Equality and Human Rights Commission (2022) 'Preventing hair discrimination in schools'

This policy operates in conjunction with the following school policies:

- Complaints Procedures Policy
- Behaviour Policy
- Equal Opportunities Policy: Pupils

2. Roles and responsibilities

The governing board is responsible for:

- Establishing, in consultation with the headteacher and school community, a practical and smart school uniform that accurately reflects the school's vision and values.
- Ensuring that the school's uniform is accessible, inclusive, and does not disadvantage any pupil because of their protected characteristics or socio-economic status.
- Listening to the opinions and wishes of parents, pupils and the wider school community regarding changes to the school's uniform.
- Ensuring that the school's uniform is accessible and affordable.
- Demonstrating in this policy how best value for money has been achieved.
- Ensuring compliance with the DfE's '[Cost of school uniforms](#)' guidance.

The headteacher is responsible for:

- Enforcing the school's uniform rules on a day-to-day basis.
- Ensuring that teachers understand this policy and what to do if a pupil is in breach of the policy.
- Listening to the opinions and wishes of the school community in regard to the school's uniform and making appropriate recommendations to the governing board.
- Providing pupils with an exemption letter as appropriate (e.g. for a pupil who has a broken arm and requires a loose-fitting shirt).
- Approving financial assistance for disadvantaged families for the purchase of uniform.

Staff are responsible for:

- Ensuring that pupils dress in accordance with this policy at all times.
- Where appropriate to their role, disciplining pupils who are in breach of this policy.
- Ensuring that pupils understand why having a consistent and practical school uniform is important, e.g. school identity.

Parents are responsible for:

- Providing their children with the correct school uniform as detailed in this policy.
- Informing the headteacher if their child requires an exemption to the uniform rules for a period of time, with a reason why.
- Ensuring that their child's uniform is clean, presentable and the correct size.

Pupils are responsible for:

- Wearing the correct uniform at all times, unless the headteacher has granted an exemption.
- Looking after their uniform as appropriate.
- Understanding and respecting why a school uniform is important to the school, e.g. school identity and community.

3. Cost principles

The school will ensure that its school uniform is affordable and accessible to all pupils, and does not place an unreasonable financial burden on parents.

In accordance with the DfE's 'School Admissions Code', the headteacher will ensure that the school's uniform requirements do not discourage parents from applying for a place for their child.

The school will assess the overall cost implications of its uniform policy regularly, including prior to making any changes to the school uniform. When evaluating whether costs are reasonable and proportionate, the school will take into account the opinions and situations of:

- Economically disadvantaged parents.
- Parents with multiple children who are, or will be in the future, pupils at the school.
- Parents of younger children, as they are likely to grow quickly and require new sets of uniform more frequently.
- Parents of pupils with protected characteristics that may impact their ability to access the uniform.
- LAC and PLAC.

The school will evaluate the cost of its uniform based on the overall collection of uniform items that parents would need to purchase for a pupil, rather than on the cost effectiveness of individual items; this will include consideration of the fact that parents will need to purchase multiples of certain items (e.g. shirts and socks) to ensure their child can come to school in clean uniform every day.

The school will keep variations in school uniform for different groups of pupils (e.g. girls and boys) to a minimum to ensure that pupils can get the most wear out of their uniform and that parents can pass some items down to younger siblings.

The school will keep branded uniform items to a minimal level that is reasonable for all members of the school community. The school defines a branded uniform item as any item of clothing that cannot be purchased at a range of retailers (e.g. supermarkets) due to the item's logo, colour, design, fabric or other unique element. At present, while the school prefers that a branded sweatshirt/cardigan is worn, this is not a requirement: nor are any other branded items of clothing required. The school also invites parents to donate used, surplus uniform, which is made available for free to other parents on request.

The school will meet the DfE's requirements and recommendations on costs and value for money. Care will be taken to ensure that school uniform is affordable for all current and prospective pupils, and that the best value for money is secured through reputable suppliers.

The school will work with multiple suppliers to obtain the best value for money possible. Any savings negotiated will be passed to parents where possible. The school will not enter into exclusive single-supplier contracts or cash-back arrangements. More information on supplier processes can be found in the ['School uniform supplier'](#) section of this policy.

The school will not make frequent changes to uniform requirements and will take the views of parents and pupils into account when considering any changes.

4. Equality principles

The school takes its legal obligation to avoid unlawfully discriminating against any protected characteristic very seriously. In line with this, the school will aim to ensure that its uniform policy is as inclusive as possible so that all pupils can access a school uniform which is comfortable, suitable for their needs, and reflects who they are, while avoiding any direct or indirect discrimination on the basis of protected characteristics or socio-economic status.

The school will ensure that parents and pupils are consulted over any changes to school uniform, and that, where appropriate and with pupils' consent, views and advice are sought specifically from pupils, and parents of pupils, who:

- Are known to be transgender or non-binary.
- Are of a religious or cultural background that has specific dress requirements.
- Have SEND and/or sensory needs.

Parents' concerns and requests regarding school uniform and amendments to it are handled on a case-by-case basis by the headteacher and governing board, and always in accordance with the school's Complaints Procedures Policy.

Information on how the school ensures its uniform policy does not discriminate against pupils with specific protected characteristics is outlined below.

Gender

To avoid disproportionately impacting pupils of a certain gender, the school will ensure that the cost of uniform is as equal in price as possible across items for all genders.

This includes:

- Adhering to the procedures laid out in the '[Cost principles](#)' section of this policy.
- Not directly requiring pupils of a certain gender to buy additional uniform (e.g. by requiring female pupils to buy both trousers and skirts).
- Not indirectly requiring pupils of a certain gender to buy additional uniform (e.g. by offering football in PE only to male pupils and requiring they buy football boots to participate).
- Not holding pupils of different genders to different uniform standards (e.g. by banning certain hairstyles for only one gender).

The school will implement a gender-neutral uniform, meaning that pupils will not be required to wear specific items based on their gender, and may wear any of the uniform items listed in the '[School uniform](#)' section of this policy regardless of the legal sex recorded on the school's records. Transgender pupils will be supported to access the uniform that best reflects their gender expression.

Religion and belief

To avoid disproportionately impacting pupils of a certain religion, belief or culture, the school will ensure that there is flexibility to allow pupils to present themselves in a way that adheres to their dress requirements as far as possible, within the school's uniform policy.

The school will endeavour to meet all requests for amendments to the uniform for these purposes; however, the needs and rights of individual pupils will be weighed against any health and safety concerns appropriate to the circumstances (e.g. if safety headgear needs to be worn).

Race

To avoid disproportionately impacting pupils of a certain race, the school will ensure that its uniform policy does not constitute unlawful indirect discrimination through blanket rules. This includes:

- Not banning hairstyles related to a pupil's ethnic origin (natural Afro hairstyles).
- Not banning hairstyles worn because of cultural, family and social customs (e.g. cornrows).
- Not banning head coverings related to a pupil's culture or ethnic origin (e.g. African heritage head wraps).

The school will follow the good practice guidance provided by the Equality and Human Rights Commission on '[Preventing hair discrimination in schools](#)'.

SEND and medical conditions

To avoid disproportionately impacting pupils with SEND or medical conditions, the school will ensure its uniform policy takes into account the needs of these pupils. This includes:

- Ensuring the school uniform uses soft, stretchy fabrics and avoids intricate buttons or hard seams.
- Allowing variations to the standard uniform for pupils whose medical conditions may impact how they dress (e.g. pupils with casts who require loose-fitting clothing or pupils with hair loss-related conditions who wish to wear head coverings).

Where the needs of these pupils cannot be met in the standard uniform policy, individual adaptations to the uniform will be considered and permitted wherever possible.

5. Complaints and challenges

The school will endeavour to resolve all uniform complaints and challenges locally and informally, in accordance with the school's Complaints Procedures Policy.

The school will refer individuals who wish to complain to the Complaints Procedures Policy.

When a complaint is received, the school will work with the complainant to arrive at a mutually acceptable outcome.

6. School uniform supplier

The school's current school uniform supplier is:

Wirral Uniform Centre <https://www.wirraluniforms.com/church-drive?page=2>

The governing board will ensure that a written contract is in place with the supplier for branded items. The school will tender the uniform contract every five years, whether changes to the uniform are made or not.

The governing board will be able to demonstrate how uniform is procured at the best value for money. The headteacher will work to ensure that the items are procured as cheaply as possible without compromising on the quality (e.g. by requesting standard-style items from the supplier rather than more intricate and unique designs).

The school will not sign contracts with suppliers before requesting visualisations and samples of proposed uniform.

Parents will order uniform online, directly from the supplier. Where the school is proposing to change suppliers, it will reach out to suppliers by October in the determination year.

7. Uniform assistance

The school will support disadvantaged families in meeting the costs of uniforms. School uniform assistance will be provided. The budget for the school uniform assistance scheme will be derived from Pupil Premium funds.

For parents to claim school uniform assistance, their children should be eligible for Free School Meals (FSM). Eligibility will be determined by checking original documents from the relevant authority, detailing receipt of the benefit and the address of the pupil.

The school will hold second-hand school uniforms for parents to access; access to these uniforms will be made available upon request made to the headteacher.

Parents will be invited to donate their child's uniform when they no longer need it.

8. Non-compliance

Staff will be permitted to discipline pupils for breaching this policy, where relevant to their role, in accordance with the school's Behaviour Policy.

The headteacher, or a person authorised by the headteacher, will be permitted to ask parents to remedy breaches to the school's uniform as soon as possible. Support will be provided by the school.

Parents will be notified of pupils' breaches of school uniform in all cases.

9. School uniform

The school uniform is as follows:

Item	Required /Optional	Branding	How to acquire	Cost per item
Regular school uniform				
Navy crew neck sweatshirt or cardigan	Required	School logo (preferred)	School online supplier	Sweatshirt £11.50 Cardigan £13
		No branding	Regular retailers	N/A
White polo shirt	Required	School logo	School online supplier	£8.50
		No branding	Regular retailers	N/A
Grey trousers, navy pinafore or knee-length skirt	Required	No branding	Regular retailers	N/A
Plain black, grey or white socks	Required	No branding	Regular retailers	N/A
Sensible, plain black shoes (not trainers or boots)	Required	No branding	Regular retailers	N/A
<i>Navy full zip fleece</i>	<i>Optional</i>	<i>School logo</i>	<i>School online supplier</i>	<i>£13</i>
<i>Navy reversible weatherproof fleece</i>	<i>Optional</i>	<i>School logo</i>	<i>School online supplier</i>	<i>£19</i>
PE kit				
Plain white T-shirt	Required	School logo	School online supplier	£4.99
		No branding	Regular retailers	N/A
Plain black/navy shorts	Required	No branding	School online supplier	£3.50
			Regular retailers	N/A
Black trainers or pumps	Required	No branding	Regular retailers	N/A
Dark Navy/Black tracksuit	Required	No branding	Regular retailers	N/A
Accessories				
<i>Book bag</i>	<i>Optional</i>	<i>School logo</i>	<i>School online supplier</i>	<i>£5.50</i>
<i>Knitted hat</i>	<i>Optional</i>	<i>School logo</i>	<i>School online supplier</i>	<i>£4</i>

PE kit

Children are to come to school wearing their school PE kit on their selected PE day. In FS1, please can you provide your child with a named PE bag and a pair of Velcro pumps.

Jewellery

The school rules on jewellery are as follows:

- One pair of stud earrings may be worn – no other piercings are permitted.
- No bracelets or wristbands are allowed.
- A sensible wrist watch may be worn (but must not be a 'smart' watch capable of, for example, accessing the internet or taking photos/video)
- Wearable technology (e.g. a Fitbit) is not allowed.
- Necklaces are not permitted to be worn in school

Jewellery is the personal responsibility of the pupil and not that of the school. Lost or damaged items will not be refunded. All jewellery must be removed during PE, if possible – if stud earrings cannot be removed, they should be covered with adhesive tape.

Bags

School bags featuring inappropriate images, slogans or phrases will not be permitted. Please do not provide your child with an oversized rucksack to carry resources.

The school will discourage pupils from bringing valuable bags to school. The school will not be liable for lost or damaged school bags.

Hairstyles and headwear

The school reserves the right to make a judgement on whether a pupil's hairstyle, hair colour or headwear is inappropriate for the school environment; however, the school will ensure that any such judgements do not discriminate against any pupil by virtue of their protected characteristics. Each individual pupil's scenario will be taken into account where any judgements on appropriateness are to be made, and parents will always have the freedom to complain via the school's Complaints Procedures Policy.

Pupils with long hair must ensure that it is always tied back and that it does not impede their vision, cover their face, or cause a health and safety risk.

The following hairstyles, hair colours and headwear are not considered appropriate for school:

- Brightly-coloured dyed hair or dip-dyed hair
- Headwear with bold patterns or colours
- Excessive hair accessories
- Headwear featuring inappropriate words or images

Makeup and cosmetics

The school rules on makeup and cosmetics are that the following are not permitted:

- Make up.
- False nails and nail extensions.
- Nail varnish.
- Temporary tattoos.

10. Adverse weather

All pupils will be advised to wear weather-appropriate clothing.

For hot temperatures, this includes wearing:

- Tops that cover the shoulder area.
- Loose-fitting, lightweight shirts and dresses, with sleeves and collars (or otherwise covered necklines).

Pupils will be advised not to wear any jumpers, cardigans, sweatshirts or hoodies during heatwaves. If outside during break times, pupils not wearing sun-safe clothing will be advised to stay in an area protected from the sun, or spare clothing will be provided.

For cold temperatures, this includes wearing:

- Scarfs, gloves, coats and hats when outside – named.
- Warm jumpers that conform to the school's uniform policy.
- Trousers, or skirts and thick grey or navy tights.

11. Forest School and Educational Visits

For some activities, pupils will be advised to wear specific clothes suitable for the activity.

Forest School sessions: pupils should wear long trousers, a T-shirt and warm top, a waterproof coat, and wellies or other waterproof footwear. If very warm, a sun hat may be advised.

Residential (and some other educational visits, as necessary): specific kit lists will be shared in advance.

12. Labelling and lost property

All pupils' clothing and footwear should be clearly labelled with their name.

Any lost clothing will be taken to the lost property box. All lost property will be retained for one month and will be disposed of for recycling, if it is not collected within this time.

13. Monitoring and review

This policy will be reviewed every three years by the Finance and Personnel Committee. The next scheduled review date for this policy is Spring 2026.

Any changes to this policy will be communicated to all staff, pupils, parents and other relevant stakeholders.